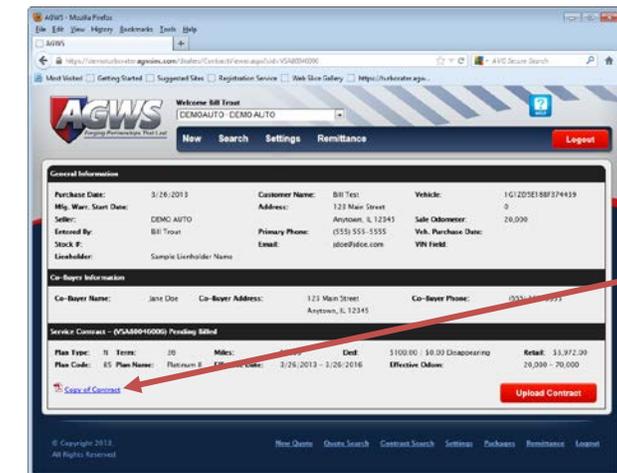
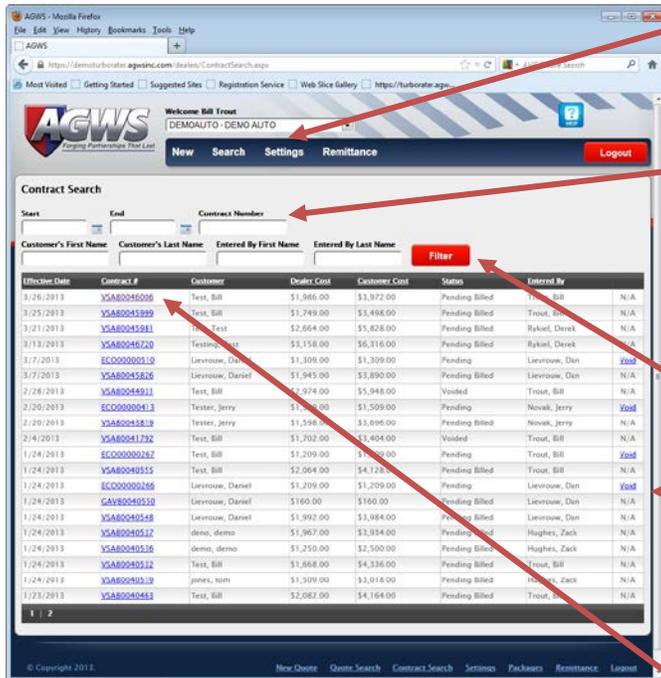


# Turbo Rater Contract Search Quick Reference



1. Hover over **Search** and Click **Contract Search**.
  - a. The screen will display the contract list
2. To return fewer contracts:
  - a. Input additional criteria (any or all);
    - i. Start (date)
    - ii. End (date)
    - iii. First Name
    - iv. Last Name
    - v. Contract Number
  - b. Click **Filter**
  - c. To void a contract click **Void**.
    - i. This will void a contract that has not already been remitted to the AGWS System for payment
3. Click **Contract Number**.
  - a. This will open a preview of the contract allowing you to produce a copy of the contract
4. Click **Copy of Contract**
  - a. This will display a copy of the contract which can be reprinted

## Additional Notes:

## Copy of Contract:

