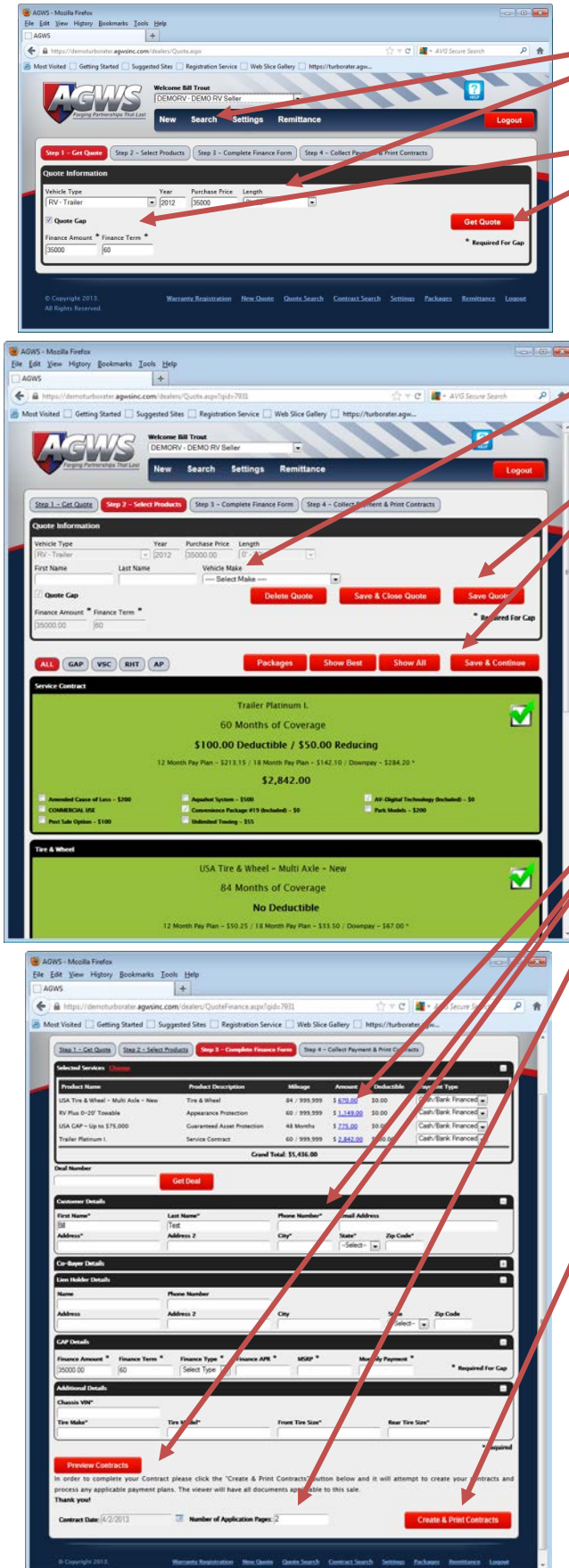


Turbo Rater Quoting and Contracting Quick Reference



1. Hover over **New** and Click **Quote**.
 - a. Select **Vehicle Type** if prompted. Otherwise input VIN.
2. You will be prompted for any additional information
 - a. If you have Additional product types that you can quote (i.e. GAP, Wrap) these can be turned on or off by clicking the check box. Enter the required information here as well.
 - b. Click **Get Quote**.
3. Input the required customer and additional information for the vehicle.
4. To continue:
 - a. **Save Quote** – Save quote for later contracting.
 - b. **Save & Continue** – Continue to contracting.
 - c. **Packages** - takes you to the **Printable Packages** page.
 - d. **Delete Quote** – Delete the current quote.
 - e. **Save & Close Quote** – Save quote for later contracting.
 - f. **Show All** – Takes you to the list of all available products for this vehicle.
5. Input the remaining information requested on this page.
 - a. You are able to modify (mark up/down) the price of the selected products at the bottom of the page.
 - b. Select the payment method from the drop down
 - c. **Preview Contract** will provide you with a preview of the agreement.
 - d. Update the quantity of Application pages that you would like
6. When all information is entered, click **Create & Print**.
 - a. This will produce the contract to the system in real-time and generate a copy of the agreement to be printed. At this time the contract has been added to the AGWS System.
 - b. If you are setup to prompt for a free Insurance Quote; Additional Insurance Information fields will appear here.

Additional Notes: